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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town CouncilCouncil Offices, The Station BuildingBerry Lane, Longridge, PR3 3JPTelephone: **01772 782461**email: [clerk@longridge-tc.gov.uk](http://h)website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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**AGENDA**

You are hereby summoned to attend Estates Executive Committee

of Longridge Town Council to be held on

Tuesday 28thJune 2022 at 2pm

In the Station Buildings, Berry Lane, Longridge

Jessica Dibble

Town Clerk



**1. Welcome by Chair 2021/2022**

**2. Appointment of Chairman and Vice Chairman 2022 / 2023**

**3. To Receive Apologies**

**4. Declarations of interests & written requests for dispensations pecuniary interest dispensations**

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**5. Approval of Minutes**

To approve minutes of meeting held on 30th May 2022

 **6. Public Time**

To invite and listen to issues raised by members of the public.

**7. Terms of Reference**

**Committee to review and agree t**he Terms of Reference(revised June 2022).

**8. Meeting dates and Times**

**Committee to discuss and agree** the proposed meeting dates.

**9. Review request for Rent, Lease or Ownership details from HMRC**

**Committee to discuss** therequest for information and draft the response due for submission.

**10. Bin Storage Unit at the Station Cafe**

**Committee to discuss** the proposal for the storage unit at the Station Cafe.

**11. Maxi Fire and Security**

**Committee to note** the maintenance check will be completed during week commencing 20th June 2022.

**Committee to discuss** the request from the Station Cafe regarding the placement of a motion sensor. A cupboard has partially been built in the same area as a sensor and therefore needs to be reviewed.

**12. Longridge Environment Group**

**Committee to discuss** the verbal request made, to store little picker sticks at the Station Buildings. The picker sticks will be serviced with a 'booking' sheet.

**13. Waste Disposal - Bin at War Memorial**

**Committee to note** Ribble Valley will commence weekly waste removal of the bin at the War Memorial.

**14. Towneley Gardens Picnic Benches**

**Committee to note** week commencing 20th June 2022 David Fazackerley will be commencing works to paint the picnic benches at Towneley Gardens.

**15. Date of Next Meeting**

**Tuesday 26th July 2022 at 2pm in The Station Buildings Meeting Room**